

FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD SUBMITTAL  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

605B



FROM: General Manager-Chief Engineer      SUBMITTAL DATE: April 29, 2003

SUBJECT: Multi-year Professional Services Agreement with Big Ideas, LLC  
Development of Financial Reports in the PeopleSoft Financial System

RECOMMENDED MOTION:

1. Approve the multi-year Professional Services Agreement between the District and Big Ideas, LLC;
2. Authorize the Chairman to execute the Agreement documents on behalf of the District; and
3. Direct the Purchasing Agent to issue a Purchase Order on behalf of the District.

JUSTIFICATION:

Big Ideas, LLC (BIA) will work closely with the County of Riverside and the District to develop financial reports in the PeopleSoft Financial System utilizing the system delivered nVision software and query reporting tools for fiscal year ended June 30, 2003. The attached professional services agreement identifies the scope of work required and the technical assistance necessary to develop financial reports that comply with auditor and Governmental Accounting Standards Board (GASB) Statement 34 financial reporting requirements, management and budgetary financial reporting requirements, and training requirements necessary for the maintenance of the financial reports and creation of new query reports. BIA shall submit all reports to the District for review and acceptance prior to completion and will work with the OASIS team and external auditors, as necessary, related to the scope of work rendered.

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WARREN D. WILLIAMS  
General Manager-Chief Engineer

FINANCIAL DATA:

CURRENT YEAR COST \$65,000  
NET COUNTY COST \$-0-

ANNUAL COST \$65,000  
IN CURRENT YEAR BUDGET: YES  
BUDGET ADJUSTMENT: NO

C.E.O. RECOMMENDATION

APPROVE

County Executive Officer Signature

FISCAL PROCEDURES APPROVED  
for Sanjiv Henry, Finance Director  
By Date 4/21/03

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**JUSTIFICATION contd.**

In an effort to maintain consistency in the development of the District's financial reports and to meet auditing and Comprehensive Annual Financial Report (CAFR) requirements, we have negotiated a multi-year agreement with fixed fees. The fixed fee rates apply to the fiscal years ended June 30, 2003 and June 30, 2004. For work that is considered outside the "Scope of Services" as defined in Exhibit A, the District shall retain the right to negotiate and engage BIA for such services at the hourly rate defined in Exhibit B not to exceed 10% of the fixed fee.

**FINANCIAL:**

Costs for developing financial reports for FY 2003 shall not exceed \$65,000 although services will be performed in FY2003/2004. Sufficient funding is available in the District's General Fund 15100-947200 for FY2003/2004.